

**MINUTES OF THE DUNDEE AIRPORT LTD (“DAL”) BOARD  
HELD AT HIAL HEAD OFFICE INVERNESS, ON 11 DECEMBER 2018 AT 1300**

<b>Board Attendees:</b>	Lorna Jack (Interim Chair) Inglis Lyon (Managing Director) Gillian Bruton (Finance Director) David Savile (Non-Executive Director) Tim Whittome (Non-Executive Director)
<b>In Attendance:</b>	Mark Stuart (Director of Airport Operations) Robin MacRae (Director of Operational Support) Gary Cox (Transport Scotland) Shelly Donaldson (Personal Assistant – Minutes)
<b>Via Phone:</b>	Jim McLaughlin (Non-Executive Director) David Martin (Dundee City Council)

**13:00                      Board Meeting Commences**

**Apologies**

There were no apologies.

**Declarations of Interest**

No declarations of interest were noted.

**Item 1 - Matters Arising**

Action 1 – Closed: Mr Martin and Ms Bruton met last week to discuss the finances of the DAL group accounts. Mr Martin thanked Ms Bruton.

Action 2 – Ongoing: Mr Martin updated that the Tay Cities deal is due to conclude on 18<sup>th</sup> December and **[Redacted]**. Mr Martin will enter into discussions with the Scottish Government at this time.

**[Redacted]**

**Chair’s Report**

Ms Jack reported that in terms of the HIAL/DAL Chair position, that recruitment is still ongoing.

The board noted the update.

### **Managing Director's Report**

Mr Lyon reported a good meeting in London last month regarding the Dundee PSO, he thanked Mr Hamilton for attending and both will attend another session this Friday, 14<sup>th</sup> December in Dundee. *[Redacted]*. The surveillance option contract has been awarded to Osprey.

The board noted the update.

### **FINANCE**

#### **Item 2 - DAL Monthly accounts**

Ms Bruton advised that there was no update to the paper circulated and that this item was just for the Board to note.

The board noted the paper.

#### **Dundee verbal update**

David Martin updated briefly on the impact of the V&A in Dundee, he informed that original expectations were 550k visitors in the first 12 months and that, in fact, 310k visitors have already been received within the first 12 weeks.

*[Redacted]*

#### **Any Other Business**

There was no other business

#### **The Board meeting concluded at 1320**

\*\*\*

**Date of next meeting – 30<sup>th</sup> January 2019 Venue TBC**