

**MINUTES OF THE DUNDEE AIRPORT LTD (DAL) BOARD HELD AT STORNOWAY  
AIRPORT ON 8<sup>th</sup> MAY 2018 AT 10:00**

<b>Present</b>	<b>Ms Lorna Jack</b>	<b>Chair</b>
	<b>Mr Inglis Lyon</b>	<b>Managing Director</b>
	<b>Ms Gillian Bruton</b>	<b>Finance Director</b>
	<b>Mr Jim McLaughlin</b>	<b>Non-Executive Director</b>
	<b>Mr Tim Whittome</b>	<b>Non-Executive Director</b>
	<b>Mr David Savile</b>	<b>Non-Executive Director</b>
	<b>Mr David Martin</b>	<b>Non-Executive Director (via phone)</b>
<b>In Attendance</b>	<b>Mr Mark Stuart</b>	<b>Director of Airport Operations</b>
	<b>Mr Robin MacRae</b>	<b>Director of Ops Support, HIAL</b>
	<b>Mr Gary Cox</b>	<b>Transport Scotland</b>
	<b>Mrs Shelly Donaldson</b>	<b>PA HIAL (Minutes)</b>
<b>Via phone</b>	<b>Mr Gregor Hamilton</b>	<b>Dundee city council</b>
	<b>Mr Mike Galloway</b>	<b>Dundee city council</b>

**The Board meeting commenced at 10:00.**

Mr Martin, Mr Hamilton and Mr Galloway joined the meeting via skype.

**Apologies**

John Nicholls gave his apologies.

**Matters Arising**

Ms Jack went through the DAL matters arising and these were noted and one outstanding to be carried over.

**Item 1 – DAL Minutes and Actions 26/03/18**

The minutes were a true reflection of the meeting and approved.

**Item 2 – DAL Monthly accounts**

Ms Bruton outlined the DAL monthly accounts noting good control and **(Redacted under FOISA Section 33 (1)b)** favourable income. She confirmed that there were no particular issues, with the forecast coming in accurately and the HIAL finance team working on the year end accounts. Ms Bruton informed that there would be an audit in June.

**(Redacted under FOISA Section 33 (1)b)**

Ms Jack confirmed that the board had written to the Scottish government (**Redacted under FOISA Section 33 (1)b**) suggesting some possible solutions. Mr Cox acknowledged receipt of this letter and informed the board that the Transport Minister was considering the proposals put forward by the board and would write with a formal response within the next two weeks. Ms Jack stated that she would keep Dundee city council informed regarding the Transport Minister's decisions.

**(Redacted under FOISA Section 33 (1)b)**

### **Item 3 - Dundee Airport Update**

Mr Martin asked for an update regarding the Remote Tower project. Mr Lyon confirmed that a consultation is underway to look at the location for the centre. Ekos, the consultants who won the tender put out by HIAL, will be contacting Mr Martin in the not too distant future to seek his input to the consultation. Mr Lyon informed the board that the intention is to announce the location for the centre following discussions at the July Board meeting.

**(Redacted under FOISA Section 33 (1)b)**

Mr Martin asked about (**Redacted under FOISA Section 33 (1)b**) whether (**Redacted under FOISA Section 33 (1)b**) there are suitable slots. Mr Hamilton also asked if the aircraft was suitable for the route. (**Redacted under FOISA Section 33 (1)b**) Dundee colleagues to speak directly with the operator on this issue.

The board noted the updates.

The meeting concluded at 10:30 and Dundee colleagues left the call.

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**Date of Next Meeting** – Tues 3<sup>rd</sup> July in Benbecula (Times TBC)