

**MINUTES OF THE HIGHLANDS & ISLANDS AIRPORTS LTD (“HIAL”) BOARD
CONFERENCE CALL 8TH JANUARY 2018**

Present on call	Ms Lorna Jack	Chair
	Mr Inglis Lyon	Managing Director
	Ms Gillian Bruton	Finance Director
	Jim McLaughlin	Non-Executive Director
	Mr Tim Whittome	Non-Executive Director
	Mr David Savile	Non-Executive Director
	Gary Cox	Transport Scotland
	Lynda Johnston	Head of Business Development
	Mrs Shelly Donaldson	PA HIAL (Minutes)

Apologies

There were no apologies

The Call commenced at 11:30

Ms Jack welcomed the Board and outlined the two agenda items:

1. To establish if the HIAL Board was comfortable with the recommendation made by Helios and to make a decision in principal.
2. Communications going forward

(Redacted under FOISA Section 33 (1)b)

The Board agreed that they were comfortable with the recommendation made by Helios and a unanimous decision in principal was made to move forward with this recommendation.

Mr Whittome expressed that he would like to clarify the timescale of the project in the letter to stakeholders. It was agreed to add the timescale of 10-15 years and make it clear that this would be a long-term project.

(Redacted under FOISA Section 33 (1)b)

In closing, Ms Jack thanked the Board for calling in and making the decision in principal.

The call concluded at 12:43

Date of Next Meeting – 5th Feb 2018 – Budget discussions at Law Society Scotland Offices, Edinburgh & 6th Feb 2018 – Board Meeting at the Law Society Scotland Offices, Edinburgh.